

THE GREATER WESTHAMPTON CHAMBER OF COMMERCE
7 Glovers Lane, Westhampton Beach NY 11978
631-288-3337 info@whbcc.org

2020 Maggie Burbank Arts & Craft Show Application
Location: VILLAGE GREEN, Westhampton Beach, NY

SITE # _____
CHK # _____
DATE _____
For office use only

Date: **MEMORIAL DAY WEEKEND** Sunday, May 24, 2020 10AM – 6PM
Monday, May 25, 2020 10AM – 5PM

Fee: Early registration \$275 (Payment received by March 31, 2020)
After March 31, 2020 \$325
After May 14, 2020 \$400
****2020 Season Promotion ALL 3 SHOWS \$750 (Payment received by March 31, 2020)**

Payment is required with application.

Choose one box only. If you have a second Art/Craft, it requires separate approval, a second tent space, and an additional fee.

Art/Crafts: Oil/Acrylic Watercolors Pastels Photography Sculpture
 Glass Ceramics Furniture Fiber Quilting
 Jewelry Mixed Media Digital Graphics
 Other: _____

Company Name

Sales Tax Vendor ID # (DTF-17)

Contact Name

Business Phone

Mailing Address

Cell#

City State Zip

Last show attended

Email

Prior participants space # request (NOT a guarantee)

Website

Single (10x10) OR Double (20x10)

Where did you hear about our shows?

FIRST TIME APPLICANTS: Please submit 4 images of your work completed in the last two years and one image of your booth displaying the full range of your artwork. Images must be in JPEG format and emailed to: Stephanie@westhamptonchamber.org. Please identify each image with artist's surname, first name and image number (e.g. smithjanel.jpg)

Total Spaces requested _____ Total Due \$ _____

Check enclosed \$ _____ payable to The Greater Westhampton Chamber of Commerce
Visa, Mastercard, American Express

Card # _____ Expiration date _____

Signature: _____

Date: _____

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Artist Must Sign Below
CONTRACT

As Evidenced by my signature affixed below, I agree, as material terms and conditions of this contract, as follows:

1. I hereby indemnify and hold the Greater Westhampton Chamber of Commerce, its employees and volunteers, the Art Show Committee, its sponsors and the Village of Westhampton Beach harmless from any and all claims arising from loss or damage to art exhibited by me in the Show or Articles used for display. This indemnification shall extend to and include claims by third parties, assignees and/or insurers by way of subrogation.
2. I hereby covenant and agree that I am either covered by liability insurance, or am self-insured. I bear the legal responsibility for any acts by me, my agents and employees, either intentional or negligent, that result in injury or death to third persons or damage to the property of third persons including but not limited to the general public and other exhibitors their agents and/or employees and hereby indemnify and hold the Greater Westhampton Chamber of Commerce, its employees and volunteers, the Art Show Committee, its sponsors or the Village of Westhampton Beach harmless from any liability, loss or damage arising from any such acts.
3. All works exhibited or offered for sale are my original design and product and will be representative of the works submitted for acceptance in the Show.
4. I give the Show Committee permission to photograph my work and booth space and allow them to use these photographs in future marketing of this Show and other Chamber events.
5. All artists' booth space will be clearly identified by booth number as provided by the Greater Westhampton Chamber of Commerce. All space assignments are the final decision of the show director only and may be changed at any time up until the commencement of the show.
6. All exhibitors' tents must be white.
7. Sufficient weights must be used to secure tents.
8. In the event the Show is cancelled for any reason, there will be no rain dates, refunds or substitutions of future shows.
9. I have read, fully understand and agree to each and every item in the attached Rules and Requirements forwarded to me with this contract.

Signature: _____

Date: _____

**RULES AND REQUIREMENTS FOR
2020 MAGGIE BURBANK ARTS AND CRAFTS SHOW,
VILLAGE GREEN, WESTHAMPTON BEACH, NY**

All work exhibited or offered for sale must be original, produced by the exhibiting artist and signed. Limited editions must be appropriately numbered. Wearable art must be your original design and individually made. Artwork displayed may only be of the artistic category in which you are applying.

The Show is held Rain or Shine. Artists must attend all days and hours of the show. In the event of inclement weather, the show will proceed as scheduled. It will be at the sole discretion of the Greater Westhampton Chamber of Commerce (GWCOC) as to when to close the show due to dangerous weather conditions. Weather is monitored by the GWCOC.

Vendors must remain set up for the entire duration of the show and not break down any displays without prior permission from the GWCOC Board Member who is serving as Chair of the Art Show. Breaking down booths early is a disruption to both the event and your neighboring artists and may result in your expulsion from the current show and reflect on your application to participate in future shows.

TENT INFORMATION

There will be approximately 60 tent spaces. There is only one artist per tent. **No tent sharing is allowed.**

Artist must provide a suitable and attractive display. All supports, racks, stands and covered tables for artwork must fit within their assigned 10 X 10 space. **All exhibitors' tents must be WHITE.** Any tents that are not white cannot be erected and exhibitor will forfeit his/her location without refund.

Exhibitors are responsible for keeping their display area neat and clean at all times. Boxes and packing materials must be hidden from view.

All safety precautions must be taken in setting up exhibits. **Weights capable of securing tents during heavy winds must be attached to all tents to prevent both personal injury and property damage.** Artists are responsible for any tent contractors they may use. Electricity is not available, and generators are not allowed. **Artists must maintain sufficient theft, damage and liability insurance to protect both them and their artwork.**

PROCEDURES FOR SET-UP, BREAK DOWN AND PARKING

Set-up begins no earlier than 2pm the day before the show starts. NO VEHICLES ARE PERMITTED ON THE VILLAGE GREEN, After unloading, all vehicles must be parked in the Village Public Parking Lots.

Please follow Village Parking restrictions. All parking tickets are the full responsibility of the artists. The only times vans, automobiles, and hitch trailers belonging to artists will be permitted to park on the streets surrounding the art show is during Friday afternoon and Saturday morning set up, Saturday evening removal of artwork and Sunday evening break down of tents.

No overnight parking or camping is allowed in municipal or private lots or on the Great Lawn.

GREATER WESTHAMPTON CHAMBER OF COMMERCE

The Greater Westhampton Chamber of Commerce **shall not be liable** for any failure to perform or fulfill its contractual obligations concerning this art show provided such failure is caused or furthered by closure of site locations due to any cause or causes beyond its control, including but not limited to, acts of God, acts of nature, fire, flood, war, public disaster, strikes or labor difficulty, government enactment, regulations or order, or any other causes beyond its control.

The GWCOC reserves the right to reject or remove any and all works it may deem contrary to the show's integrity and best interests, at its sole discretion.

CLEAN-UP

Artists must remove all rubbish, including but not limited to packing boxes, tables, wood, packing materials, water bottles used for weights and newspapers.

SALES TAX

The New York State Taxation Department requires artists to have a "Certificate of Authority". Form DTF-17 is available at www.tax.ny.gov

MISCELLANEOUS

If, for any reason, you are unable to attend the show, as a courtesy to fellow artists and the Show, please notify us immediately by telephone. If an emergency arises during the Show and it becomes necessary for you to leave, you must notify a Show official before you dismantle.

The Greater Westhampton Chamber of Commerce does not assume liability for exhibits or artwork. The Art Show Committee reserves the right to make all decisions concerning participation. There will be no rain dates or refunds if the show is cancelled.